



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)

(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002

Bahadurshah Zafar Marg, New Delhi-110002

Phone: 011-23604201



Advertisement No. 21/2023

February, 2023

University Grants Commission, New Delhi invites online applications for appointment by transfer on deputation/contract basis for the following post:

S. No.	Name and Number of Posts	Scale of Pay (as per 7th CPC)
1.	Financial Advisor (01)	Level-14 Rs.144200-218200

Eligibility criteria, qualifications, scale of pay and other details can be accessed on UGC website i.e. [www.ugc.ac.in/jobs](http://www.ugc.ac.in/jobs). Last date for submission of online applications is **28.02.2023**. No hard copy will be accepted.

Applicants applied against the previous Advertisement No.10/2022 dated 18.08.2022 need not apply again and their applications will be considered as per the eligibility with additional information, if any.

**No.F.5-3/2022(Admn.I/A&B)**

CBC 21205/12/0029/2223

Secretary



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(शिक्षा मंत्रालय, भारत सरकार)  
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बहादुरशाह जफर मार्ग, नई दिल्ली- 110 002  
Bahadurshah Zafar Marg, New Delhi-110002  
Phone : 011- 23604201



No.F.5-3/2022(Admn.I/A&B)

8<sup>th</sup> February, 2023

**ADVERTISEMENT FOR THE POST OF FINANCIAL ADVISOR AT UNIVERSITY GRANTS COMMISSION, NEW DELHI ON DEPUTATION/CONTRACT BASIS**

Applications are invited on deputation/contract basis for the post of Financial Advisor, University Grants Commission, New Delhi in the Pay Level-14 Rs.144200-218200 in the Pay Matrix as per 7<sup>th</sup> CPC (Pre-revised Rs.37400-67000+Rs. 10000GP) plus admissible allowances as applicable from time to time to University Grants Commission employees.

The appointment on deputation basis will also be subject to the condition laid down by the Govt. of India DOPT OM No. 6/8/2009 – Estt. (Pay-II) dated 17.06.2010 as amended from time to time. The qualification, experience and other details required for the post are as under:-

i.	Method of selection and tenure	By transfer on deputation or on contract. Deputation/contract period shall normally be 5 years (Subject to age of superannuation i.e.60 years).
ii.	Eligibility	Officers belonging to All India Services/Central Civil Services (Group 'A') with 17 years service in Group 'A' and holding analogous posts. Other things being equal, preference shall be given to the officers belonging to Audit and Accounts Services.

- The application form can be filled online at [www.ugc.ac.in/jobs](http://www.ugc.ac.in/jobs). The candidates are requested to go through the application process available on the above website.
- Last date for filling up online form is **28.02.2023 (midnight)**.

### **How to Apply – Guidelines for filing Online Application**

1. Candidates should have valid e-mail ID and Mobile Number; this will help him/her in getting information regarding Call Letter/Interview/Acknowledgement by Email and SMS.
2. Candidates should first scan their photograph in JPEG Format. The digital size of file should be less than 200 KB.
3. Candidates also need to scan and upload the Certificate from the CVO of their cadre controlling authority that no vigilance/disciplinary enquiry is either pending or contemplated against him/her.
4. Candidates to visit UGC website i.e. [www.ugc.ac.in/jobs](http://www.ugc.ac.in/jobs) and follow the instructions given on the website from time to time.
5. Candidates are advised to fill the applications carefully. They may go through the filled in form, before final submission, to ensure that all the information provided in the form is correct. Upon successful filling up of form, candidates should note the reference number displayed on screen. Candidates can re-open the same data, using this reference number for viewing and printing purposes.
6. While applying online for the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above and that the particulars furnished by him/her are correct in all respect. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms or that he/she has furnished any incorrect/false information or has suppressed any material facts, his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after the appointment his/her services are likely to be terminated.

### **GENERAL TERMS AND CONDITIONS:**

1. The eligibility of candidate shall be determined as on the last date of submission of application form.
2. The UGC reserves the right to withdraw any advertised post(s) at any time without giving any reason.

3. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the UGC reserves the right to modify/withdraw/cancel any communication made to the candidate.
4. The prescribed qualifications are minimum and more possession and fulfillment of the essential and desirable qualifications for a post does not entitle the candidate to be called for interview as may be decided by the UGC. Applicants having higher qualifications or merit may be given preference.
5. Interested candidates may apply online at UGC website <http://www.ugc.ac.in/jobs> only and **no hardcopy will be accepted.**
6. Applications shall be entertained only if "No Objection Certificate" from cadre controlling authority alongwith APARs for last five years, attested by an officer not below the rank of Under Secretary/equivalent are uploaded while submitting online applications.
7. The decision of Screening Committee, constituted for the purpose to short list the candidates from amongst the total number of applications received will be binding on all. Incomplete applications will not be considered.
8. The candidates short-listed for interview will be informed by website notification/email.
9. The UGC shall verify the antecedents and documents submitted by the candidate at the time of appointment or during the tenure of his/her service. In case, it is found that the documents/information submitted by the candidate are fake or the candidate has a clandestine antecedents/ background and has suppressed any information, then his/her services shall be terminated.
10. The decision of the UGC in respect of selections shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.
11. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the UGC shall be final.
12. The candidates who have not completed the prescribed "cooling off" period as per DoP&T regulations are not entitled to apply for any of the deputation posts as mentioned above. The terms and conditions of deputation will be regulated in accordance with the Department of Personnel & Training OM No. 6/8/2009-Estt.(Pay) dated 17<sup>th</sup> June, 2010, as amended from time to time. A person in

higher grade pay/pay level shall not be eligible for appointment to a post carrying a lower grade pay/pay level.

13. The candidates are advised to satisfy themselves before applying that they possess minimum essential qualifications laid down in the advertisement and should verify the information submitted in the application form, request for any subsequent change will not be entertained.
14. The maximum age limit for appointment by deputation shall be 58 years as per the DoPT OM No. AB-14017/11/2017-Estt.(RR) dated 05<sup>th</sup> February, 2018.
15. Merely filling up online form does not mean that the application has been submitted. Once online application is completed, the candidate is required to press 'Submit' button on the last page.
16. Incomplete applications and/or application not in the prescribed proforma shall not be entertained or will be rejected summarily without assigning any reason. No correspondence in this regard will be entertained.

## **General**

The terms and conditions of deputation shall be in accordance with extant rules/instructions of Government of India as applicable and amended from time to time.

**Secretary, UGC**