

**GOVERNMENT OF HARYANA  
POWER DEPARTMENT**

**ADVERTISEMENT FOR THE POSTS OF DIRECTOR FINANCE IN HARYANA  
POWER UTILITIES**

Government of Haryana, Power Department is pleased to invite applications for the posts of Director Finance in Haryana Vidyut Prasaran Nigam Limited (HVPNL), Panchkula and Dakshin Haryana Bijli Vitran Nigam Limited (DHBVNL), Hisar, on the following qualifications, experience, age, period of employment and terms & conditions as under:

Sr. No.	Name of the post	Name of the Power Utility	No. of posts
1	Director Finance	Haryana Vidyut Prasaran Nigam Limited (HVPNL), Panchkula	01 no.
2.	Director Finance	Dakshin Haryana Bijli Vitran Nigam Limited (DHBVNL), Hisar	01 no.

**QUALIFICATION, EXPERIENCE, AGE AND PERIOD OF EMPLOYMENT:**

	For applicants from Haryana Power Utilities	For applicants other than Haryana Power Utilities
<b>Qualification &amp; experience</b>	<p>Must be a Chartered Accountant (CA)/Cost Accountant (ICWA)/MBA from a reputed institute having more than 4-years experience as Chief of the Finance or Accounts or Audit Wing with a total experience of minimum 18-years in any Public Sector undertaking/Public Limited Company with annual turnover of Rs. 1000 crores.</p> <p>The post shall be filled up from amongst the in service Finance, Accounts and Audit cadre of HPUs.</p>	<p>Must be an officer from the Indian Revenue Service (IRS) or Indian Audit and Accounts Service or Indian Civil Accounts Service or Indian Defence Accounts Service or Indian Railway Accounts Service or Indian Economic Service, with minimum 6-years experience as on date of advertisement.</p> <p align="center">OR</p> <p>Must be a Chartered Accountant (CA)/Cost Accountant (ICWA)/MBA from a reputed institute having more than 4-years experience as Chief of the Finance or Accounts or Audit Wing with a total experience of minimum 18-years in any Public Sector undertaking/Public Limited Company with annual turnover of Rs. 1000 crores.</p>
<b>AGE:</b>	<b>No age bar.</b>	<b>Below 56 years on the date of advertisement</b>
<b>Period of appointment:</b>	<p>i) The appointment of selected candidate as Director/Finance from HPU on contract/deputation basis will be for three years from the date of joining. However, the minimum tenure shall be one year irrespective of the date of superannuation.</p> <p>ii) The appointment will be purely on Contract/Deputation basis. The selected candidate from HPUs shall have the lien in his/her parent utility.</p>	The appointment of the selected candidate as Director Finance in HPUs will be on contract/deputation basis for 3 years from the date of joining or till date of his/her superannuation, whichever is earlier.

**Submission of Application**

**Submission of applications and last date of submission of application:**  
Prospective candidates should submit application on prescribed format (enclosed as Annexure-I), complete in all respects **latest by 28<sup>th</sup> February, 2023 up to 05:00 PM**, through Registered Post/Speed Post, through e-Mail or in person at the following address:-

**"Deputy Secretary/Coordination,  
Haryana Vidyut Prasaran Nigam Limited,  
Shakti Bhawan,  
Sector-06, Panchkula-134109,  
e-Mail: dscoord@hvpn.org.in,"**

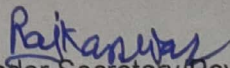
*The candidate should specify the advertisement number and the Post applied for on the top of envelop. However, it is made clear that any postal or delay in any way in submission of form by the due date and time shall be the responsibility of the candidate. No application received after the due date and time shall be entertained in any case.*

**2) Terms & Conditions of Appointment:-**

<b>Pay &amp; Allowances</b>	(i) In case of deputation from Central Government Pay & allowances would be protected. (ii) In case of candidates from PSUs/HPUs, the candidate will be given the option to opt the pay of Level-16 (Rs.182200-224100) (as per 7 <sup>th</sup> Pay Commission) or to protect the pay & allowances being drawn from PSUs/HPUs. (iii) For Private Sector employees/retired officers from the PSUs, the contractual amount of Rs. 1.8 lac per month with an increase @5% every year on the initial contractual amount in lieu of increase of D.A. etc.
<b>Education Allowance</b>	He/she shall be entitled for Education Allowance from respective HPU as per State Government Instructions.
<b>Residential accommodation</b>	He/she shall be entitled for free Residential accommodation owned/leased by the respective HPU entitled to the Whole Time Directors without any extra deduction from his/her contractual amount during the period of contract.
<b>Electricity Allowance</b>	He/she shall be entitled as per instructions prevalent in HPUs.
<b>Joining Time</b>	He/she shall join within 02 months after the appointment is made by the State Government.
<b>Other Assignment</b>	So long as he/she continues as Director/Finance in respective HPU, he/she shall not accept any assignment other than that of respective HPU without prior permission of the State Government.
<b>Resignation</b>	He/she may resign by giving three months notice in writing to the State Government. His/her services can be dispensed with by the State Government by giving one month notice.
<b>Travelling Allowances</b>	He/she shall be entitled for the allowance as per Rules of the respective HPU for undertaking official journeys.
<b>Medical Concession</b>	He/she and dependent family members shall be entitled to Medical Concession as applicable to the respective HPUs Officers.
<b>Leave</b>	He/she will be entitled to casual leave as admissible to Whole Time Directors of the respective HPUs.
<b>Leave Travel Concession</b>	He/she will be entitled to Leave Travel Concession once in the contractual period.

**Note:-** In case the post is filled up from amongst the candidates from Haryana Power Utilities, an undertaking to the effect that in case his/her tenure is not extended beyond 3 years, he/she will be reverted back to the post occupied prior to his/her appointment as Director Finance shall be obtained.

DA/Annexure-I

  
Under Secretary/Power  
for Secretary to Govt. of Haryana,  
Power Department

## APPLICATION FORMAT

**(Note: Candidate may give all requisite details duly typed in the prescribed format.)**

1.	Name of the Post applied for	
	i) Haryana Vidyut Prasaran Nigam Limited (HVPNL), Panchkula	
	ii) Dakshin Haryana Bijli Vitran Nigam Limited (DHBVNL), Hisar	
	*Mention 'Yes' from Sr. No. i. to ii, if applied for one or more post.	
2.(a)	Name of the applicant	:
(b)	Father's/Husband's Name	:
(c)	Designation of the applicant (in full)	:
(d)	Office Address	:
3.	Address for Communication	:
4.	Telephone	:
	Office	:
	Residence	:
	Mobile No.	:
	eMail address	:
5.	Date of birth	:
	(i) Age as on date of advertisement	:
6.	<b>Eligibility Criteria fulfilment</b>	:

	As per job specifications	Possessed by the officer	Whether eligible or not
Educational/ professional qualifications			
(along with the name of institutions)			
Pay Scale			
Length of service in eligible pay scale			

7. <b>Positions held during the preceding ten years</b>					
Sr. No.	Designation and place of posting	Organization	From	To	Pay scale
1.					
2.					
3.					
4.					
5.					

7 (a) Nature and duration of experience relevant for the advertised post and job description:

Sr. No.	Designation and place of posting	Organization	From	To	Pay scale
1.					

8. In case the candidate is holding the present post on lien/ deputation basis (for PSUs Executives):-

a)	Name of the organization in which the lien is held.	
b)	The date from which the lien is held.	
c)	Date from which candidate is on deputation.	

9 (a)	Whether any punishment awarded to the applicant during the last 10 years. Yes or No If yes, the details to be furnished.	
9 (b)	Whether any allegation of misconduct involving vigilance angle was examined against the applicant as far as his knowledge goes. Yes or No If yes, the details to be furnished.	

9 (c)	Whether the applicant has been placed on the "Agreed List" or "List of officers of Doubtful Integrity" during the last 10 years.	
9 (d)	Whether any punishment was awarded to the applicant during the last 10 years. If so, the date of imposition and details of the penalty	
9 (e)	Whether any disciplinary/criminal proceedings/ charge sheet/show cause notice pending against the applicant as on date Yes or No If yes, the details to be furnished.	
9 (f)	Whether any action contemplated against the applicant as on date Yes or No If yes, the details to be furnished.	
9 (g)	Whether any complaint with vigilance angle is pending against the applicant Yes or No If yes, the details to be furnished.	
10.	Annual Turnover of the Company where the candidate is employed (Certified copy to be attached):	Turnover Rs. _____ for the year _____ (for PSUs/ Private Sector Executives).

**Instructions for employer:**

While forwarding application through proper channel; the employer should enclose ACRs for the preceding five years and Vigilance Clearance Certificate in respect of applicant.

**11. Certification and Declaration:**

I certify that:

- (i) The annual report for the last audited financial year or annual turnover figures duly certified by the Company Secretary/CFO is enclosed as Encl. I. (for SPSUs/ Private Sector Executive)
- (ii) A write up on the significant contributions made by me during the present/ past assignments and my suitability for the post is enclosed at Encl. II (for all categories)
- (iii) I am working at \_\_\_\_\_ level position and reporting directly to \_\_\_\_\_ (for Private Sector Executives)
- (iv) The Company in which I am working is listed on the \_\_\_\_\_ (Name) \_\_\_\_\_ Stock exchange (if available).

I, certify that the details furnished by me in Column 1 to 10 are true and I am eligible for the post.

I, \_\_\_\_\_ son of \_\_\_\_\_ hereby certify that I have not been disqualified to act as a Director under Section 274 or any other relevant sections of the Indian Companies Act, 1956.

I also certify that no criminal case is pending against me.

I also certify that I am not facing any charge nor any charge sheet has been filed against me in any competent court relating to any crime.

I also certify that I have not been convicted for any act of moral turpitude or economic offence or for any such offence by any competent court.

I further submit my willingness for the interview and to join the post, if selected. I understand that, if I give my unwillingness after the interview is held, but before the appointment is processed or after issue of offer of appointment, I may be debarred for a period of one year for being considered for a Board level post in any of the Government Utility under the State of Haryana.

Date:

( \_\_\_\_\_ )  
(Name and signature of the applicant)