

**District Health & Family Welfare Society, District Panipat  
Advertisement**

District Health & Family Welfare Society, District Panipat invites applications on the prescribed format from the eligible candidate for filling up of the following vacant posts through prescribed selection criteria at the Civil Surgeon Office, Panipat of Haryana under National Health Mission, Haryana purely on contract basis initially upto 31.03.2023 with detail as mentioned below. (Candidate must go through the instructions uploaded on NHM Haryana website i.e. www.nhmharyana.gov.in before applying). Last date of submission of application forms complete in all aspects is upto 31.01.2023 till 04:00 PM Sharp. The date of written test/Interview will be intimated on website www.nhmharyana.gov.in, later on.

Sr.No.	Designation	Name of the Programme/ Facility	Vacancy	Term of Reference	Entry Level Pay (in Rs.)	Remarks
1	MO AYUSH	RBSK/MHTeam -T-098 (Naultha) Panipat	1 (BC-A)	<p><b>1. Educational Qualification for AMO</b> (i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government.(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric.</p> <p><b>Educational Qualification for UMO</b> (i) A degree in Unani/ Tibbia from any university/Institution recognized by the Government.(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric.</p> <p><b>Essential Qualification for HMO</b> (i) A degree in Homeopathy from the institute mentioned in second &amp; third schedule of Homoeopathy Central Council Act 1973.(ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula.(iii) Hindi/Sanskrit upto Matric.</p> <p><b>Essential Qualifications for Yoga</b> (i) A degree in BNYS from any university/Institution established by law and recognized by Government (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana. (iii) Hindi/Sanskrit upto Matric.</p> <p><b>Essential Qualifications for Siddha</b> (i) B.S.M S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government. (ii) Registered by Central council of Indian Medicine (CCIM) (iii) Minimum 2 years of post -qualification work experience.(iv) Hindi/Sanskrit upto Matric.</p>	18750/-	Female MO AYUSH in Mobile Health Team of Naultha Panipat under RBSK is to be filled. Hence only female candidate may apply.
2	DEIC Manager	RBSK/DEIC (Civil Hospital)	1	<p>(i) MPH/ MBA (Health)/ MDRA/ MHA (ii) Hindi/Sanskrit up to Matric. (iii) Minimum 2 years of working experinece (iv) Perference will be given to the candidate with experience in public health programme/ project/health project</p>	16090/-	
3	Accounts Assistant	DPMU/NUHM (CHC Matlauda, UPHC Samlakha I <del>etc</del> )	2	<p>(i) B.Com with at least 55% marks. Knowledge of Tally ERP.9 Software (Certificate for the same is required) (ii) One year post qualification experience related to accounts (iii) Hindi/Sanskrit upto matric.</p>	12500/-	
4	Counsellor Adolescent Health	RKSK (CHC Ahar)	1	<p>(i) Masters in Psychology/Sociology/Social Work/Child development. (ii) Preference will be given to Candidates with experience in field of counseling. (iii) Computer literate. (iv) Hindi /Sanskrit up to Matric.</p>	9840/-	
5	STLS (Senior TB Laboratory Supervisor)	NTEP (Office of Civil Surgeon Panipat)	1 (SC)	<p><b>Essential</b> (i) Graduate (ii) Diploma in Medical Laboratory technology or equivalent from a govt recognized institution.(iii) Permanent two wheeler driving license &amp; should be able to drive two wheeler.(iv) Certificate course in computer operations (minimum two months) (v) Hindi /Sanskrit upto matric.</p> <p><b>Perferential</b> (i) Minimum one year experience in RNTCP</p>	7580/-	

*T. Singh*  
Civil Surgeon  
Panipat

*09/01/2023*  
Dy. Civil Surgeon, NHM  
Panipat

*J. J.*  
DPM  
Panipat

*K. K.*  
DAM  
Panipat

## **Important Instructions:**

- No TA/DA will be paid for coming for Written Test/Interview.
- Full particulars in clear legible handwriting with Contact No., E-mail ID, Postal Address with Pin code, passport sized photo, self attested copies of Educational Qualification, Experience and residence proof should be attached with the application form.
- The posts are approved vide letter no. NHM/DFA/ROP/2022-23/4308 dated 05.08.2022. Please carefully read selection criteria before filling the application form vide letter no. letter No. NHM/Admin/HRC-1/2021-22/7591-7620 dated 20.09.2021. (copy attached)
- Completed Application forms will be accepted in Office of Civil Surgeon, Panipat on all the working days as per schedule from 9.00AM till 4:00 PM. The by hand application will be accepted only in working days till 27-01-2023 at 4.00PM only. (The office will remain closed on Saturday, Sunday and Gazetted Holiday).
- Department will not be responsible for any postal delay, so last date of submission shall be strictly adhered to.
- Unfilled, unsigned and incomplete application forms will be considered as rejected.
- If a candidate has passed his/her Education from Private/Deemed University then he/she has to submit UGC approved certificate for university and Course for the period of concerned year of passing.
- No documents will be accepted after submission of application form.
- Any sort of canvassing or influencing the officer related to selection and recruitment process would result in immediate disqualification of the candidate.
- One application will be considered for one post only.
- Service Bye Laws of NHM-2018 will be applicable for all the posts as given on website of NHM Haryana.
- District Authorities (Document Verification Committee) has right to reject any application if found improper or having misleading information.
- The authorities has right to cancel any of the post/interview at any time without specifying any reason.
- There may be change in number of posts and place of posting as per directions from office of Mission Director, National Health Mission Haryana
- Original document in support of academic qualifications and work experience shall be required to be produced at the time of interview.
- For claiming local area residential weightage any three of the following documents must be submitted along with application form; (i) Passport (ii) Election Card ID Card (iii) Ration Card with address (iv) Bank Passbook/Post office Pass Book (v) Caste and Domicile Certificate with address and the photo issued by State Govt. (vi) Parivar Pehchan Patra (vii)

- Electricity Bill (not older than last three months). No weightage will be given in absence of minimum three residential proofs (any of the above mentioned three documents).
- No person shall be appointed to the post in the service by direct recruitment who is less than 18 years or more than 42 years of age except for age relaxation as directed by Mission Director, National Health Mission Haryana.
  - The posts are contractual in nature which may be renewed further subject to approval from State Authorities and annual appraisal reports.
  - Number of posts can be increased or decreased by the NHM. These posts may be discontinued at any time depending upon the work load, requirement or validity of the project.
  - Post of reserved category will be filled up as per Haryana Government Policy.
  - A declaration has to be submitted along with application form by the applicant stating that there is no FIR or conviction/ acquittal/ arrest or pendency of a Criminal case against him or her.
  - All the posts are non transferable and selected candidate will remain posted at the place of appointment.
  - Any additional work/placement under NHM can be assigned by appointing authority.
  - No separate call letter should be issued for Written Test/Interview. Candidates to check website of NHM Haryana for further update.
  - Schedule for further Written test/Interview will be displayed on website of NHM Haryana.
  - For more information Contact No. 9306113100, 0180-2640099

*T. Anuj*  
Civil Surgeon  
Panipat  
09/01/23

*Sej*  
Dy. Civil Surgeon, NHM  
Panipat  
09/01/2023

*Je.*  
DPM  
Panipat



# NATIONAL HEALTH MISSION



Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana

Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466

Website: nrhmharyana.gov.in, E-mail ID [admnrhmhry@gmail.com](mailto:admnrhmhry@gmail.com)

From,

Mission Director,  
National Health Mission,  
Bays No. 55-58, Sector-2  
Panchkula, Haryana

To

All Civil Surgeons  
Haryana State

**Memo No:** NHM/Admin/HRC-1/2021-22/ **7591-7620**

**Dated:** 20/9/2021

**Subject: Revision of Selection Criteria for the recruitment of posts at District level.**

In reference to subject cited above.

This is to inform you that while exercising the power conferred under clause no. 24 of Service Bye Laws – 2018 for contractual employees under NHM, Haryana, a decision has been taken in the 8<sup>th</sup> Executive Committee Meeting and Governing Body Meeting of State Health Society, Haryana, held on dated 20.07.2021 & 01.09.2021 respectively, the partial modification of office letter no: NHM/Admin/HR/2020-21/10633-54, dated 27.01.2021, with regard to marks allotted for *local area weightage*. And the same shall be applicable with immediate effect along with the instructions/additional guidelines mentioned therein. The modification in the said Selection Criteria is as follows:

## **Modified Selection Criteria for the recruitment at District**

Sr. No.	Components	Modified weightage			
		GP: 4200-5400	GP:1900-4000	GP:1650	MOs & Specialists
1	Basic Qualification	25	30	60	50
2	Additional qualification such as higher degree in the same Discipline.	10	10	10	25
3	Relevant Post Qualification Experience(any State Govt./SemiGovt./UT/any Govt. Board/ Corporation)	10	10	10	20
4	NHM Experience	-	-	-	-
5	Written Test/Proficiency Test /any other test prescribed.	20	20	-	-
6	Computer Skill Test	10	10	-	-
7	<b><u>Local area weightage =20 marks.</u></b> <ul style="list-style-type: none"><li>Weightage of marks “for district applicants” :<b>20 marks (the candidate be a bonafide resident of the district.)</b></li><li>Weightage of marks for “out of the district applicants” : <b>Zero(O) marks</b></li></ul> <b>*For the recruitment of all posts except MO's &amp; Specialists.</b>	20	20	20	-
8	Interview	5	-	-	5
<b>Total</b>		<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>



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Checklist for acceptable documents as proof of address from General Public is as under:

Sr.No	List of Documents for proof of Address(Residential Proof)
1	Passport
2	Election Card ID Card
3	Ration Card with Address
4	Bank Passbook/Post Office Passbook.
5	Cast and Domicile Certificate with address and the photo issued by State Govt.
6	Parivar Pehchan Patra
7	Electricity Bill (not older than last three months)

- **Note: Any of the above three documents (Sr.No 1 to 7) be produced at the time of recruitment.**

### **Instructions:**

1. It is clarified that, no contractual staff under NHM , **approved in RoP**, should be recruited without proper advertisement and screening test.
2. The Screening test/Proficiency test is to check IQ, General Knowledge and information of the candidate about the concerned subject.
3. For every post, advertised, atleast 4-5 times the number of eligible Candidates should be shortlisted through screening/proficiency test. If the total number of applicants are less than 2-3 times, the number of eligible candidates should be shortlisted through Screening/proficiency test only. Those candidates who are unable to get 40% in screening/proficiency test should **not be** shortlisted for further process of recruitment.
4. Please ensure that, a copy of the reference to Public Relation Department for advertisement should be endorsed to Private Secretary to Hon'ble Health Minister, Haryana:



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## **Additional guidelines for selection criteria are as under:-**

- The formula for calculating the marks for qualification and additional qualification (Sr. no 1 & 2 of above table) will be done by multiplying the percentage of marks obtained by the candidates with weightage and divided by 100.
- 02 marks will be given for each completed year of experience, with maximum of 10 marks for all Posts except MO's & Specialist.
- 05 marks will be given for each completed year of experience, with maximum of 20 marks for MO's & Specialist
- Minimum 40% marks are mandatory to qualify the written examination & Computer Test each. The candidate who will qualify the written test will only be eligible for Computer Test.

## **Note:**

1. If the vacancy of one category is more than 10, one observer from Head Quarter, NHM will be deputed for conducting the Screening Test.
2. If the vacancy of one category is less than 10, representative of Deputy Commissioner cum Chairman, District Health & Family Welfare Society will remain present throughout the screening test and declaration of results etc. Question paper in that case will be prepared and set up by the office of concerned Civil Surgeon.
3. Question Paper will be placed in sealed cover after declaration of the result of screening test.
4. All markings/numbering shall be done with blue/black ball pen only.
5. Since, Deputy Commissioner is the Chairman of District Health & Family Welfare Society, there must be an observer/nominee by concerned Deputy Commissioner for the entire process, irrespective of the number of vacancies.



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6. In all cases, the final list will be approved from respective Deputy Commissioner –cum Chairman, District Health & Family Welfare Society.

***\*All Selection Criteria for recruitment of Staff on Contractual basis under NHM issued earlier, be treated as cancelled/obsolete with immediate effect.***

*for* Director (Admin)  
For Mission Director (NHM)  
Panchkula (Haryana)

Memo No: NHM/Admin/HRC-1 /2021-22/ 7621-52

Dated: 20/9/2021

A copy is forwarded to the following for the information and necessary action please:

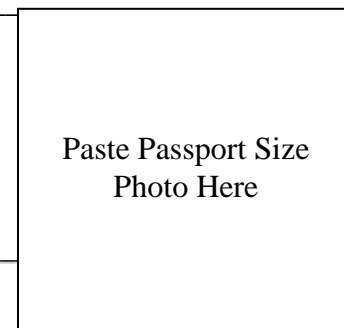
1. All Directors/Joint Directors/Dy. Directors, NHM, Haryana, Panchkula.
2. All Programme Officers, NHM, Panchkula, Haryana
3. All Deputy Commissioners-cum Chairman, District Health & Family Welfare Society, Haryana.
4. PS/HM for information of Hon'ble Health Minister Haryana.
5. PS/Additional PSCM-II for information of Additional PSCM-II
6. PS/ACS Health for information of worthy Additional Chief Secretary to Government ,Haryana, Health Department
7. PS/MD, NHM for information of worthy Mission Director, NHM Haryana, Panchkula.
8. PS/DGHS, Haryana for information of worthy Director General Health Services, Haryana, Panchkula.
9. HMIS Cell, NHM, Haryana.

*for* Director (Admin)  
For Mission Director (NHM)  
Panchkula (Haryana)

**NATIONAL RURAL HEALTH MISSION, HARYANA**

**Application for the post of \_\_\_\_\_**

1. Name of the candidate : \_\_\_\_\_
2. Father's/Husband Name : \_\_\_\_\_
3. Sex : Male / Female
4. Date of Birth : \_\_\_\_\_  
(DD/MM/YYYY)
5. Category to which belong : \_\_\_\_\_
6. Telephone / Mobile No. : \_\_\_\_\_
7. E-mail : \_\_\_\_\_
8. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ PIN CODE \_\_\_\_\_
9. Correspondence Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ PIN CODE \_\_\_\_\_



**10. Educational / Professional Qualifications :**

Examination Passed	Board/ University	Year of Passing	Maximum Marks	Marks Obtained	%age of marks	Division	Subject
10th							
10+2 / Vocational / Intermediate							
Graduation							
Post Graduation							
Any other Course / Diploma etc							



11. Internship / Training (if any): Year(s) \_\_\_\_\_ Month(s) \_\_\_\_\_ Day(s) \_\_\_\_\_

Name of Institution / Organization	Designation	From	To	Total period

12. Total Experience: Year(s) \_\_\_\_\_ Month(s) \_\_\_\_\_ Day(s) \_\_\_\_\_

Name of Institution / Organization	Designation	From	To	Pay/Salary / Honorarium p.m.	Total period

13 Detail of document attached : \_\_\_\_\_

14. Declaration : I hereby declare that

1. All statements made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection/appointment, my candidature may be cancelled and action can be taken against me by the commission.
2. I have read the provisions in advertisement of the omission carefully and I hereby undertake to abide by them. I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.
3. I have never been convicted by criminal court.

Date : \_\_\_\_\_

Place : \_\_\_\_\_

**Signatures of the Candidate**